



SHEFS

## Terms and Conditions

- Deposit** On booking Shefs a non-refundable deposit will be required to confirm the booking and full payment will be due 10 days before the event.
- Numbers** Confirmation of the final numbers attending the event must be provided 14 days prior and this is the minimum number that will be charged for.
- Liability** Shefs advise that all food must be consumed within two hours of initial serving. Therefore any food consume after two or more hours of its first serving is at the clients discretion and thereafter becomes their responsibility.
- Cancellation** In the event of cancellation which must be made in writing, the following charges will apply.  
  
If cancellation is made with less than 14 days' notice the full value of the function will be charged for.
- Damage or Loss** The client is responsible for any damage, breakage or loss of any property belonging to Shefs or property hired for the clients event, however caused and will be charged at the full replacement value.
- Menus** All goods & ingredients are offered subject to availability. If an item becomes unavailable or is of insufficient quality to be provided for an event, we reserve the right to make a substitution. Wherever possible the client will be notified of any changes.

I confirm that I wish for Shefs to cater for my/our event and in signing this, agree to these terms & conditions

Signed \_\_\_\_\_ Name \_\_\_\_\_

Event \_\_\_\_\_ Event Date \_\_\_\_\_

Today's date \_\_\_\_\_

Please sign & return to address/email below

Partners Marc & Sharon Sheffield  
22 Putney Close Brandon Suffolk IP27 0PA email Enquiries@shefs.co.uk  
01842 819803 07761155678 07739404179